

HOUSING SERVICES	2015/16	1st Jan 2016	
	Charge	Proposed Charge	Increase
Houses in Multiple Occupation Licences*	£	£	£
New Licence Applications			
Band A	770	915	145
Band B	920	1,065	145
Band C	1,050	1,210	160
Band D	1,120	1,280	160
Fit & proper person check	30	now included within licence fee	
Licence Renewals			
Band A	390	625	235
Band B	460	650	190
Band C	510	675	165
Band D	570	720	150
Penalty fee**	new fee	150	150
Letters of Advice	50	50	-
Immigration Inspection	100	100	-
Mobile Homes Licensing (Mobile Homes Act 2013)			
New Licence Application	660	690	30
Transfer of Licence (no variations)	180	190	10
Variation to Licence	450	475	25
Annual Inspection - 50 units or more	450	475	25
Annual Inspection - 49 units or fewer	338	355	17
Landlord Accreditation Scheme			
Membership Fee***	50	50	-
Plus Administration Fee based on No of Properties			
1-5 properties	35	35	-
6-10 properties	75	75	-
11-30 properties	105	105	-
31-100 properties	210	210	-
100+	310	310	-
Additional Fee Per 50 Properties over 100	100	200	100
1 x 3 hour Landlord Training course per person	75	75	-
2 x 3 hour Landlord Training course per person	100	100	-

Notes

*Subject to approval of licence changes by Executive Member at 13th December Decision Session

**Penalty fee where the Council identifies that a HMO should be licensed

***For an individual landlord whose portfolio includes a current House in Multiple Occupation, the £50 membership fee will be waived for the first year of membership